

HOT WORK PERMIT

IS HOT WORK NECESSARY? CAN IT BE DONE A SAFER WAY?

COMPLETE THE FRONT OF THIS FORM AND LEAVE TOP COPY

COMPLETE THE BACK OF THIS FORM AT THE WORK SITE DAILY

HANG THE CARD STOCK PORTION
IN A PROMINENT LOCATION AT THE HOT WORK SITE

Work Control # _____

Person performing the hot work is:

Dartmouth Employee Contractor

Date Hot Work begins: _____

Date of Completion: (permit can be good for 5 continuous days, Monday-Friday) _____

Name of Person or Contractor Performing the Work:

Company Name: _____

Phone Number of person performing Hot Work: _____

Location of Work: Building & Room Number:

Description of Work: (Brazing, Grinding, Welding, etc.)

Dartmouth College Project Manager/Supervisor & Phone Number:

Expected time (each day) for Hot Work Completion:

Name of Supervisor/General Contractor at Job Site & Contact Number:

Signature of Person Completing Hot Work Permit/Date:

HOT WORK PRECAUTIONS AND FOLLOW UP CHECKLIST

POST IN VISIBLE LOCATION AT WORK LOCATION

	Mon	Tue	Wed	Thur	Fri
Date of Hot Work					
Time Hot Work Begins					
Time Hot Work Concluded					
Available sprinklers are in service/operational, if not Fire Department and EHS notified.					
Fire detection system is in service/operational, if not Fire Department and EHS notified.					

THE FOLLOWING REQUIREMENTS MUST BE MET WITHIN 35 FEET OF WORK AREA

Flammable liquids removed					
Dust, Lint & Oily Deposits cleaned & removed					
Floor swept & clean before hot work begins					
Combustible floors wet down, covered with damp sand or fire resistive sheets					
Combustible materials removed where possible. Otherwise they are protected with fire resistive tarpaulins or metal sheets					
All wall and floor openings are covered and protected					
Fire resistive tarpaulins suspended beneath work					
Construction is noncombustible & without combustibile covering or insulation					
Combustibles on other side of walls, ceilings or roof are moved away					
Enclosed equipment cleaned of combustibles					

FIRE WATCH HOT WORK MONITORING (performed by contractor or employee)

Signature of person monitoring for one hour following hot work completion:					
Time One Hour Monitor Begins					
Time One Hour Monitor Ends					

Post Monitoring Follow Up: (Required hourly for 4 hours following end of ALL hot work)

Person Performing Follow up/Signature					
Time of Follow Up					
Time of Follow Up					
Time of Follow Up					

When completed, this permit must be returned to Dartmouth College Environmental Health & Safety
37 Dewey Field Road, Room 120, HB 6216, Hanover, NH 03755, (603) 646-1762, Environmental.health.safety@dartmouth.edu

Hot Work Permit Closed: Date/Time: _____

Hot Work Permit Closed Signature: _____