



**Institutional Biosafety Committee
Dartmouth College**

**Policy #: 120.2
Title: Excluded and Exempt Select Agents
and Toxins Use Policy**

Appendix A. Example Select Agent or Toxin Lab SOP

Select Agent/Toxin Lab Standard Operating Procedure (SOP)

Date:	Building/Room:
Principal Investigator:	Alternate Contact:
PI Phone:	Alt Phone:
Revision Date:	IBC Approval Date:

Agent/Toxin Name: _____

Risk Assessment:

- a. Max amount stored: _____
- b. Amount used in experiments: _____
- c. LD50: _____
- d. Describe risks inherent to procedures (*use of powders, aerosol formation, potential routes of exposures, etc.*): _____
- e. Engineering Controls (*fume hood, biosafety cabinet, etc.*): _____
- f. Proper PPE (*lab coat, gloves, safety goggles are a minimum; respiratory protection may be required*): _____
- g. Signage (*on lab door, on fume hood, etc.*): _____

Inactivation and Disposal Procedures (*refer to BMBL Appendix I; IBC Select Agents and Toxins Policy*):

Personnel Training Requirements (*list lab specific training required to work with material*)

Written by: B. Petrella	
Approved by: Dartmouth College IBC	Approval date: 10/3/18



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Spill/Accident Response Procedures (*describe what to do in the case of a spill or exposure; refer to the Dartmouth College [Biohazard Waste Guide](#) and the [Emergency Response and Biohazard Exposure Control Plan](#)*):

Occupational Health Info (*describe available and/or required vaccines, prophylactic treatments etc.*):

Storage/Security (*describe how the material will be securely stored*):

Inventory Maintenance (*describe how the inventory will be maintained*):

List of PI-Approved Users:

Name	Signature	Date

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